

# 2018 Spring Show Sign-Up Form

March 17-18, 2018 / Green Bay Southwest High School

**Please complete and return this form at Jan. 17 meeting or send by February 1, 2018**

Member Name: \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

> —> IF YOU MISS THE FEB. 1. TABLE RESERVATION DEADLINE CONTACT STEVE LOCKHART < —<

Three ways to return this form:

- a) In person at the January 17 meeting
- b) send it to Steve Lockhart 2315 Tannenbaum Trail Appleton, WI 54914,
- c) E-mail it to salockhart@gmail.com.

Call Steve at 920 202 2357 with questions. If additional space is needed, please use the back side of this form.

**Please check the following to sign up to assist:**

- \_\_\_\_\_ Set up Time Friday, March 16 3:30pm—5:30pm
- \_\_\_\_\_ Set up Time Saturday, March 17 7:00 am- 9:15 am
- \_\_\_\_\_ Show Time Saturday, March 17 9:30 am—5:00 pm
- \_\_\_\_\_ Show Time Sunday, March 18 9:30 am—4:00 pm ( raffle drawing at 3:00 pm)
- \_\_\_\_\_ Take Down Time Sunday, March 18 4 pm until done

**RAFFLE TICKETS**

- \_\_\_\_\_ I agree to sell at least 5 books of tickets (\$25)
- \_\_\_\_\_ I agree to sell more than 5 books and need \_\_\_\_\_ more books of tickets.
- \_\_\_\_\_ I will get my tickets (circle one): Pick up at February program / Send to me via US Mail
- \_\_\_\_\_ **RAFFLE PRIZE DONATION:** I / we will donate the following raffle prize.

**DISPLAY TABLE REQUEST:** Table request: I would like (circle your preference) : (1) half table (1) whole table (2) whole tables ( ) chairs , 1-2 available Note: A \$20 fee will be collected at the show for 1 or 2 full size tables (\$10 for half-table)

Floor space request: (Be Specific): Size and shape:

Open space for 1 or 2 items (specify): \_\_\_\_\_

Special Needs: \_\_\_\_\_

Power/Electricity (circle if needed ) Other, explain \_\_\_\_\_

**POSTER DISTRIBUTION:** (Circle all that apply)

- I am willing to distribute posters in the community.
- I will Pick up at February program / Send to me via US Mail
- I need more posters (circle): Full size posters / Quarter-size posters

**VOLUNTEER HELP AT SHOW** (circle options):

- I will help: Sell Raffle Tickets, Greet People ,Relieve folks at the booths Provide Security
- I / We will help as needed:
- Set up my table(s) on Friday between 3:30 and 5:30 pm. Yes / No
- Help others unload and set up. Yes / No I can help: ( ) Saturday, 7:30 am set up ( ) Saturday ( ) Sunday clean up I
- I / We will stick around Sunday to help deliver raffle prizes

**TOOL CRIB:**

- I will have something to sell in the Crib. Yes / No (List items on back of page) I will help working in the Tool Crib.
- Yes / No If yes (circle one): Saturday / Sunday

**DEMONSTRATING AT SHOW** I / We will demonstrate the following skill (circle one): Saturday / Sunday

**Bring to January 17 meeting or send Before February 1, 2018:**

Send to Steve Lockhart via email [salockhart@gmail.com](mailto:salockhart@gmail.com) or mail to 2315 Tannenbaum Tr. Appleton 54914